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18 February 1981

CIPARGNO

MEMORANDUM FOR: Director of Data Processing

THROUGH

Executive Officer

25X1

FROM

Chief, Management Staff, ODP

SUBJECT

Management Staff Weekly Report for

Week Ending 17 February 1981

1983 Program

On Friday, 13 February 1981, we were informed of the Comptroller's approval of our request to increase the 1983 current level over the preliminary target in order to fund CAMS2 at a rate consistent with the 1983 projection in the 1982 budget. However, our request for additional funds within our current level to support user terminal requirements was not approved. Therefore, less than 25 percent of the funds to support the 1983 terminal requirements will be in the program. Directorate ADP Control Officers are being notified of the requirements that cannot be satisfied and can include them in their own 1983 program.

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Project Activity Report (PAR)

A few minor problems are being investigated on the January 1981 PAR and once these problems are resolved the PAR will be rerun and distributed. We are well ahead of the normal monthly processing cycle and this delay should not impact our publication goal of 27 February.

EXCOM Projects

Work is continuing on the pricing of the remainder of the FY 1981 EXCOM projects with an expected completion date of 20 February 1981 -- this does not include component-budgeted projects.

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Excess Equipment

| 25X1 | Management Staff declared an Office of Communication's CALCOMP disc drive as excess to Agency needs. No acquisition cost was estimated. Also declared as excess to Agency needs were an ODP-owned IBM disk controller and card punch. The acquisition cost of this equipment was estimated at \$35,000. | 25X1 |
|--------------|---|-------|
| | Outstanding Advances | |
| | As of 6 February 1981, 44 advances remain outstanding, of which, none are delinquent. | 25X1 |
| | Personnel | |
| 25X1 25X1 | Mr. returned to work on 17 February. Mr. will be working part-time this week, and will begin regular nours on 23 February 1981. Welcome Back. | 25X1 |
| | RFP 6-81A, Data Processing Training Project | |
| | Management Staff reviewed and concurred on RFP 6-81A for training support. The RFP describes Applications requirements for classroom teaching and curriculum development support for the data processing training program. After D/ODP concurrence, the | 251/4 |
| 25X1 | RFP was forwarded to the Office of Logistics for action. | 25X1 |
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